

## Internship at The Pearl House

[www.thepearlhouse.org](http://www.thepearlhouse.org)

**Location:** 5550 South Lewis Avenue, Suite 303. Tulsa, OK 74105

The Pearl House protects, educates and disciplines at-risk young women in underserved communities around the world. We are currently in Ghana where we have a home, school, career center, and goods being sold through Esombo. (esombo.org)

The Internship at The Pearl House is a non-paid position.

**Internships:** August – December, 2021. 9am - 2pm time frame. (Can work with your schedule and can be flexible on number of hours per week.)

**Why should I apply to intern?** Being an intern at The Pearl House gives an amazing opportunity to see first-hand the innerworkings of a non-profit.

### The Pearl House Internship

- Collaborate creative ideas in how to thank donors and help to execute donor and sponsor appreciation
- Pull expense reports
- Write thank you notes to donors
- Answer phones
- Research what other non-profits are doing well in fundraising
- Assist at The Pearl House Gala and other fundraisers during the internship
- Assist with Esombo inventory and products
- Other duties as assigned